

*The Board of Directors of
Fox Valley Special Recreation Association
approved at its November 26, 2007 meeting,
the October 22, 2007 Meeting Minutes
appearing below, with the following amendment:*

Board Member Rose Smilgys made a motion to approve the Consent Agenda, with an amendment to the Minutes to reflect that Laurie Hoffman, Director of Recreation, Education, Marketing and Communication of the Fox Valley Park District, was in attendance at the October 22, 2007 FVSRA Board Meeting.. Board Member Cole seconded and roll call vote was taken

**Fox Valley Special Recreation Association
Minutes of the
of the Board of Directors
October 22, 2007
6:00pm
FVSRA Administration Offices
in the Vaughan Athletic Center
2121 W. Indian Trail
Aurora, IL**

CALL TO

ORDER: Chairman Robert Thomson called the meeting to order at 6:15pm and directed the Executive Director to call roll.

ROLL CALL:

Present:

Robert Thomson, Chairman	St. Charles Park District
Sheavoun Lambillotte, Vice Chairman	Geneva Park District
William McAdam, Secretary	Oswegoland Park District
Carolyn J. Nagle, Treasurer	Fox Valley Special Recreation Association
Michael Clark	Batavia Park District
William Conner	St. Charles Park District
Rose Smilgys	Fox Valley Park District
Linda Cole	Fox Valley Park District
Charles Emma	Geneva Park District
Steve Messerli	Fox Valley Park District

Absent:

*Eleanor Rzeminski	Sugar Grove Park District
Greg Repede, Asst. Sec'y	Sugar Grove Park District
Nicole Corken	Batavia Park District
Mark Slover	Oswegoland Park District

Others present:

Marta Rees

Public Information Coordinator

*arrived after Roll Call was taken

INTRODUCTION OF GUESTS

Brian LeFevre

Sikich LLP

Marta Rees

FVSRA Public Information Coordinator

The Executive Director introduced Brian LeFevre from Sikich LLP. Mr. LeFevre presented a summary of the Audit Report.

Board Member Messerli made a motion to accept the audit. Board Member Smilgys seconded and the motion passed.

APPROVAL OF CONSENT AGENDA

Board Member Lambillotte made a motion to accept the Consent Agenda. Board Member Cole seconded and the motion passed.

CORRESPONDENCE

None

OLD BUSINESS

A. Strategic Planning Process

The Executive Director reported that Ron Vine had met with the Strategic Planning Committee prior to the Board Meeting. The Committee worked on fine tuning the Vision, Mission and Values Statement. In addition, they developed the preliminary Action Plans for the Critical Issues. The recommendations will be sent to Ron Secrist to finalize and then returned back to Board Members McAdam and Smilgys and the Executive Director to accept. Staff will also provide additional suggestions for the Action Items.

B. West Aurora School District Transition Program

The Executive Director reported that she is waiting to hear back from the West Aurora School District regarding the FVSRA/West Aurora School District Transition Program Agreement.

C. PACE Vehicles – Intent to Purchase

The Executive Director reported that PACE can now sell the Van Pool vehicles and FVSRA should own vehicles by the end of the year, per PACE representative Doug McDougal. Staff are awaiting this new decision in writing.

D. Village of South Elgin Request for Membership

The Executive Director reported that all necessary paperwork from the Village of South Elgin has been submitted. South Elgin will contribute to the building equity and IMRF costs as well a their Member Contribution for FY2008-09. **Board Member McAdam made a motion to approve Resolution 2007-2 to authorize the Village of South Elgin as a member of Fox Valley Special Recreation Association upon the approval of the current six Member Park Districts. Board Member Clark seconded. A roll call vote was taken:**

Robert Thomson	Aye
Sheavoun Lambillotte	Aye
William McAdam	Aye
Michael Clark	Aye
William Conner	Aye

Rose Smilgys	Aye
Linda Cole	Aye
Charles Emma	Aye
Steve Messerli	Aye
Eleanor Rzeminski	Aye

Motion passed.

E. Fox Valley Park District/FVSRA Memorandum of Understanding

The Executive Director referred to the written report that identified the revisions of the MOU and the resulting impact on FVSRA. Two items needing finalization were:

- 1) verbiage clarification on the charges made to FVSRA when use occurred during Open Swim times, and
- 2) the custodial responsibilities provided by FVPD be confirmed so that FVSRA could determine what tasks were being done or whether the level of service quality was at issue.

The Board directed that staff work with the Park District on clarifying these areas and bring the MOU back to the November Board Meeting.

F. FY2008-09 Revised Member Contribution Request

The Executive Director presented the FY 2008-2009 Revised Member Contribution Request. The request included a 3- year plan with items identified for each of the years. Board Member Clark commented that the proposed amounts may be difficult for the Batavia Park District Board to accept. Board Member Clark recognizes the need for the budgeted items, but would like a priority listing of these needs and the cost to achieve, and prioritizing which ones can be accomplished in FY08-09. Removing inclusion costs from the contribution was suggested as well as separating the capital item dollars.

Board Member Clark pointed out that the presented figures were confusing.

Board Member Lambillotte made a motion to postpone the discussion and to redo the 3-year member contribution to make it more understandable, and suggested 15% percent increase to spread it equally through three years. Board Member Messerli seconded and the motion passed.

NEW BUSINESS

A. FY2006-07 Audit Presentation

Presented earlier in the meeting.

B. Batavia Park District 5/8 Funds Request

The Batavia Park District 5/8 Request will be placed on file.

C. Communities In Schools statement of Agreement

Board Member Smilgys made a motion to approve the Communities in Schools Statement of Agreement. Board Member Cole seconded and the motion passed.

DIRECTOR'S REPORT

A. Personnel Update

The Executive Director announced that interviews for the Superintendent position have been conducted with a second round planned.

B. University of St. Francis recreation Advisory Council

As presented in report

C. Annual Recognition Banquet

As presented in report

D. Aurora University Graduate Assistant

The Executive Director announced that Matt Poole is the new Graduate Assistant.

SUPERINTENDENT'S REPORT

None

STAFF REPORTS

The Staff reports were included in the Board Packet.

ADJOURNMENT

A motion was made by Board Member McAdam and seconded by Board Member Lambillotte to adjourn the meeting. Motion passed. The meeting was adjourned at 8:05pm