

**Fox Valley Special Recreation Association
Minutes of the
of the Board of Directors
November 26, 2007
6:00pm
FVSRA Administration Offices
2121 W. Indian Trail
Aurora, IL**

CALL TO

ORDER: Chairman Robert Thomson called the meeting to order at 6:03pm and directed the Executive Director to call roll.

ROLL CALL:

Present:

Robert Thomson, Chairman	St. Charles Park District
Carolyn J. Nagle, Treasurer	Fox Valley Special Recreation Association
Michael Clark	Batavia Park District
William Conner	St. Charles Park District
Rose Smilgys	Fox Valley Park District
Linda Cole	Fox Valley Park District
Charles Emma	Geneva Park District
Steve Messerli	Fox Valley Park District
*Greg Repede, Asst. Sec'y	Sugar Grove Park District
*Nicole Corken	Batavia Park District
*Christy Powell	Alternate, Geneva Park District

*arrived after Roll Call was taken

Absent:

Sheavoun Lambillotte, Vice Chairman	Geneva Park District
Eleanor Rzeminski	Sugar Grove Park District
William McAdam, Secretary	Oswegoland Park District
Mark Slover	Oswegoland Park District

Others present:

Ginny Pavesich	FVSRA Office Manager
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INTRODUCTION OF GUESTS

None

APPROVAL OF CONSENT AGENDA

Board Member Rose Smilgys made a motion to approve the Consent Agenda, with an amendment to the Minutes to reflect that Laurie Hoffman, Director of Recreation, Education, Marketing and Communication of the Fox Valley Park District, was in attendance at the October 22, 2007 FVSRA Board Meeting. Board Member Cole seconded and roll call vote was taken.

Robert Thomson	Aye
Greg Repede	Aye
Michael Clark	Aye
Linda Cole	Aye
William Conner	Aye
Nicole Corken	Aye
Steve Messerli	Aye
Charles Emma	Aye
Rose Smilgys	Aye

Motion passed.

CORRESPONDENCE

As presented in the Board Packet.

OLD BUSINESS

A. Strategic Planning Process

The Executive Director reported that Mr. Ron Vine, of Leisure Vision, met with the Strategic Plan Committee of the FVSRA Board on November 26, 2007 preceding the November 26, 2007 FVSRA Board Meeting. The Committee, at its meeting, reviewed the draft prepared by LeisureVision, of the Values, Vision, and Mission Statements of FVSRA. The Committee worked on these finalization of these three Statements. The Executive Director distributed copies of the drafts of the three Statements for review by the FVSRA Board. It was noted that the Vision Statemen, paragraph 1, would need to be amended to include the Village of South Elgin. **Board Member Clark made a motion to accept all three drafts, with the amendment to the Vision Statement.** Discussion occurred regarding the working of the Fair & Equal Access statement in the Values Statement. Board Member Messerli suggested the following language to replace the draft language: "We pledge non-discriminatory, confidential and full access to programs and services of those we serve." **Board Member Clark amended his motion to include such language as proposed, and pending approval by PDRMA. Board Member Smilgys seconded. Motion passed unanimously.**

The Strategic Plan Committee of the Board reviewed Critical Issues and planned a conference call to take place in January 2008, to be followed by formal approval of Critical Issues at the January 28, 2008 FVSRA Board Meeting.

B. PACE Vehicles

The Executive Director reported that PACE Representative Doug McDougall, reported to her on November 13, 2007 that an addendum to the Agreement FVSRA has with PACE, would be provided. As of this date, no document has been made available. The Executive Director will follow up with the PACE representative.

C. Village of South Elgin Request for Membership

The Executive Director inquired as to where Member Park Districts are with regard to the Board approval process for admission of the Village of South Elgin to become a member of the FVSRA. It was reported by Board Members that FVPD has taken action; other Member Park Districts, are in the process of presenting Resolution 2007-2 and the Agreement for Admission, to their Boards.

The Executive Director asked that Member Park District Boards provide to FVSRA, as soon as available, a certified copy of its Minutes which reflect passage of Resolution 2007-2 and Agreement for Admission.

D. Fox Valley Park District/FVSRA Memorandum of Understanding

The Executive Director distributed the list of cleaning tasks, referenced in Paragraph #6. **Board Member Smilgys made a motion to accept the Fox Valley Park District/FVSRA Memorandum of Understanding as presented. Board Member Cole seconded. Roll call vote was taken.**

Robert Thomson	Aye
Greg Repede	Aye
Michael Clark	Aye
Linda Cole	Aye
William Conner	Aye
Nicole Corken	Aye
Steve Messerli	Aye
Charles Emma	Aye
Rose Smilgys	Aye

Motion passed.

E. FY2008-09 Member Contribution Request

The Executive Director presented the Revised FY 2008-2009 Member Contribution Request. The Revised Request reflected the removal of Inclusion Costs (beginning May 1, 2008, FVSRA will bill Member Park Districts for the costs of inclusion services). The Revised Request continued to include \$60,000 contribution to the Capital Replacement Fund, and \$50,000 to establish an Emergency Cash Reserve Fund. Also included in the Revised Request was operating revenue which will be received from the Village of South Elgin. Not included in the revisions was revenue which FVSRA will receive from South Elgin specifically for the Building or IMRF amounts assessed as part of its cost to join FVSRA. It was clarified by the Executive Director that there are three Reserve Funds: the Emergency

Cash Reserve Fund (not for capital improvements on the FVSRA condominium space), the Capital Plan Replacement Fund (not Building Fund revenue), and revenue which remains in the Building Fund, originally allocated for the purchase of the FVSRA condominium space. Board Member Clark recommended following scheduled expenditures of capital budget items, with any remaining funds to be transferred to the Building Fund for future capital improvements to the building. The Executive Director will prepare a Capital Replacement Plan. Board Member Messerli questioned use of language "Mental Health services" in *1. Program Growth*. The Executive Director noted that the phrase was intended to describe need for 1:1 aides to deal with current and new clients who have behavioral issues. It also may include the future program services of a drop in center.

Board Member Cole voiced concern re future involvement of FVSRA in a program between the Department of Human Services and the State of Illinois and FVSRA which would provide FVSRA with Medicaid funds to provide services to FVSRA clients. Board Member Cole's concern was more specifically the long time frame likely involved in receiving Medicaid reimbursements.

Board Member Smilgys made a motion to approve the Member Contribution Request for FY 2008-09, with note to comments made by Board Members. Board Member Cole seconded. Roll call vote was taken.

Robert Thomson	Aye
Greg Repede	Aye
Michael Clark	Aye
Linda Cole	Aye
William Conner	Aye
Nicole Corken	Aye
Steve Messerli	Aye
Charles Emma	Aye
Rose Smilgys	Aye

Motion passed.

Board Member Clark thanked the Executive Director for her work and efforts with the FY2008-09 Member Contribution Requests.

NEW BUSINESS

A. Oswegoland Park District 5/8 Funds Request

Board Member Messerli made a motion to review and place on file the Oswegoland Park District 5/8 Fund Request. Board Member Clark seconded. Motion passed unanimously.

DIRECTOR'S REPORT

A. Personnel Update

The Executive Director reported that the position of Superintendent has been re-opened, with a closing date for new applicants of December 10; 5 candidates were screened for the position of Business Manager, with 3 to be invited to a second interview; and the resignation of Sarah Reinert, Summer Day Camp and Special Event Coordinator. November 30, 2007 is the last date applications will be accepted for Sarah's position, with the hope that a new staff will be hired in order for training to take place prior to Sarah's departure.

B. Application for Recognition of a Special Recreation Association

The Executive Director reported that FVSRA application to IAPD for official recognition as an SRA has been made.

C. January Board Meeting

The Executive Director announced the next FVSRA Board Meeting, to be held on January 28, 2008, would include a short business meeting and the annual Board and Staff dinner. Mr. Ron Vine of Leisure Vision will be present, with the final presentation of the Strategic Plan, with anticipated approval by the FVSRA Board of Directors.

D. FVSRA Receives Contributions

The Executive Director announced receipt of donations in memory of Alex Kimber, a young FVSRA participant, who recently passed away, and also donations received from Margaret Amore's annual "Falloween" Party. Also noted was donations FVSRA received from MetLife from a car wash it sponsored for its employees.

E. Geneva 708 Community Mental Health Board

The Executive Director announced FVSRA grant request of \$4,500 to the Geneva Mental Health Board. Tentative approval by the Mental Health Board was for \$3,800.

SUPERINTENDENT'S REPORT

None

STAFF REPORTS

The Staff reports were included in the Board Packet.

ANNOUNCEMENT

The Winter/Spring 2008 of the FVSRA Brochure is at the printers, due back to FVSRA the first week of December. Board Member Smilgys commented on the wonderful newspaper articles written on FVSRA Special Olympics Gold Medal Winner, Dustin Dickens. Board Member Conner inquired if Dustin would be available to visit a St. Charles Kiwanis Meeting.

ADJOURNMENT

A motion was made by Board Repede and seconded by Board Member Conner to adjourn the meeting. Motion passed. The meeting was adjourned at 6:55pm.